



## **Job Description**

**Title:** Birthday Party Host

**Date:** March 2019

### **Job Summary**

A Birthday Party Host with Fraser Valley Rhythmic Gymnastics (FVRG) will be responsible for leading birthday parties for up to 20 children and providing them with a fun, rhythmic gymnastics-based experience.

### **Responsibilities**

- Lead birthday party celebrations at FVRG including: facility set-up, leading rhythmic gymnastics based games and activities, support families in leading other party activities (eg. Presents, food), party clean up.
- To communicate with FVRG administration about programs, and make recommendations for modifications
- Perform administrative or cleaning tasks, as assigned

### **Academic/Educational Requirements**

- First Aid training (Standard First Aid preferred)
- Willingness to become NCCP Trained in Rhythmic Gymnastics
- Willingness to engage in FVRG/BCRSGF/GCG mandated trainings, including but not limited to Respect in Sport and an FVRG EAP/policies workshop

### **Required Skills/Experience**

- 19 +
- Background screening, including completed criminal record check through BCRSGF
- A background in one or more forms of dance, gymnastics or a related sport
- Experience in coaching, teaching or leading groups of children
- Reliable, friendly, responsible with excellent communication skills
- Experience with children and parents
- A positive, encouraging attitude is a must!

**Type of Employment:** Part-Time Employee

**Hours:** 3-10 hours per week, primarily weekends (Saturday/Sunday afternoons)

**Location:** Primary Facility located at 109-44981 Commercial Court in Chilliwack, BC.

**Wage:** \$13.00/hour +, to increase with qualifications

**Reports to:**

Mimi Pan, Head Coach, Fraser Valley Rhythmic Gymnastics

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